

Instructions for Completing and Submitting a Best of MDS Recognition Form

Anyone can recognize a staff person, family, individual or community member for going above and beyond to support individuals with developmental disabilities served through Region 5 (Monadnock Developmental Services catchment area). To recognize someone, please do the following:

Complete the **Best of MDS recognition form**.

The form can be found on the MDS website under Employees>general forms. You can download the form or print it. Forms are also available at both the Keene and Peterborough offices.

Completed forms can either be sent to TheBest@mds-nh.org or drop it off at a MDS office. Once received, a copy of the form will be sent to the person's supervisor or the Human Resources Department. The supervisor or appropriate individual will contact the person and let them know they are being recognized.

Each month we will choose a sampling of The Best of MDS and share the amazing happening in our region!

Frequently Asked Questions

Q. What would be considered an example of being The Best of MDS?

A. Staff who assists the individual they support to join a local group/club and assists the person to develop relationships so they can attend without staff. Or a home provider who helps someone connect with a family member they lost touch with. Or a community member that always meets someone for coffee each week.

Q. Can I submit a Best of MDS anonymously?

A. We need to know who is submitting the form.

Q. Can a family member or guardian submit a Best of MDS form?

A. Absolutely!

Q. Can home providers be recognized?

A. Yes. Anyone connected to MDS can be recognized.

Q. What happens after the form is submitted? What do you do with them?

A. Staff that receive them will be told that they are being recognized for their work. The Best of MDS forms may be included in performance reviews or as a source of potential candidates for DSP or Home Provider of the Year. For those not employed by MDS, the information would be shared with them and/or the organization they work with.

Q. How will you address people being recognized for being the Best of MDS when they are really just doing their job?

A. That's why we have the staff person's supervisor involved. They can assist in determining if staff are truly going above and beyond.